



## **Division of Information Resource Management**

**Project Identification Code: DIRM-24**

**Project Leader: Ron McAllister**

For Period 11/03/03 through 11/07/03

### **PROJECT DESCRIPTION:**

The Scope of this project is to develop a detailed set of business/functional requirements for the Division of Public Health (DPH); the Division of Mental Health, Developmental Disabilities, and Substance Abuse Services (DMH/DD/SAS); and the Office of Research, Demonstration, and Rural Health Development (ORDRHD). These requirements can be subsequently used as the basis for implementing a new, fully automated health information system(s) (HIS) to accommodate DPH, DMH/DD/SAS, and ORDRHD business needs. The deliverables produced under this Scope Statement are the early steps in the lifecycle development of a new HIS. DHHS will determine an implementation strategy and schedule after the requirements are fully defined. Implementation could occur in phases and could result in multiple integrated systems rather than one large system.

### **PROJECT STATUS:**

PCG project team members continue to work with the individual agency teams to develop functional requirements for each Division. An initial, draft requirements document is being developed for DPH, ORDRHD, and DMH/DD/SAS that outlines the core areas of functionality requirements for each Division. A separate interfaces document is also being developed for delivery to the state on November 13<sup>th</sup> 2003. Confirmation sessions were held with DPH and ORDRHD to review the initial requirements and interfaces documented to date. A meeting was held with DMH/DD/SAS to discover additional requirements.

### **ACCOMPLISHMENTS THIS PERIOD:**

- Held review of HIS Initial Draft Requirements with DPH on 11/03
- Met with the following DMH/DD/SAS teams on 11/04 to gather requirements
  - o local LME staff
  - o LME Performance Team
  - o DMH reporting
- Met with ORDRHD (Torlen Wade) on 11/04
- Held review of HIS Initial Draft Requirements with ORDRHD on 11/05
- Met with DMH/DD/SAS Quality Management Team on 11/05
- Met with DMH/DD/SAS Budget Staff on 11/06

**PLANS FOR NEXT PERIOD:**

- Deliver Initial Draft of HIS Requirements on 11/13
- Continue to develop data flows and refine agency specific requirements

**OPEN ISSUES:**

- Need DMA representation on Oversight Committee
- See attached Issues Log

**STATUS REPORT DISTRIBUTION LIST:**

- **To: Ron McAllister/DIRM, Joy Reed/DPH, Rebecca Carina/DMH/DD/SAS, Jeff Harris/ORDRHD, Torlen Wade/ORDRHD, Betty Cogswell , Sarah Brooks/DIRM, Gary Imes/DMH/DD/SAS, Karen Lumsden/DIRM, Joe Owens/DIRM, Ann Nance/DPH, Michael Schwartz/DMH/DD/SAS**
- **Cc: Garland Kemper/PCG**